

**Minutes of Staff Council Meeting held on May 20, 2016**

A Staff Council Meeting was held on May 20, 2016 in the Seminar Hall of the college at 1.00 p.m.

The Draft Minutes of the same are as follows:

At the outset, the Principal thanked the members for the cooperation extended by them during the on-going University exams and requested them to volunteer for the remaining duties.

1. Item No. 1 of the Agenda:

The Minutes of Staff Council Meeting held on August 28, 2015 at 12.30 pm in the staff room of the college were confirmed.

2. Item No. 2 of the Agenda:

The Minutes of Emergent Staff Council Meeting held on December 1, 2015 at 12.45 pm in the Seminar Room of the college were confirmed with one (01) dissent by Mr. Parveen Kumar that the Minutes of Emergent Staff Council Meeting have not included the point raised by him regarding proper utilization of resources of infrastructure of the college i.e., Cubicals and Principal's residence.

Faculty member from Electronics department informed that cubicles were allotted for their lab use more than three years ago. Also, faculty member from Psychology department informed that the cubicles were allotted to them since more than a year ago and they are using them for their Lab purpose.

Principal informed that use of Principal residence is matter of GB. Senior faculty nominee in GB informed that this issue has already been discussed in few previous GB meetings and recently GB has again suggested its use for hostel residents.

3. Item No. 3 of the Agenda:

In the absence of any nominations received for the post of Secretary, the House resolved to continue the outgoing Secretary, Dr. Padmasai Arora to continue for another term i.e., one (01) year.

4. Item No. 4 of the Agenda:

The House decided that the Cultural Committee shall give its recommendations and the same be placed in the next Staff Council Meeting.

5. Item No. 5 of the Agenda:

The House resolved that an undertaking be taken from the students admitted through cultural category that they shall participate in the college cultural events and the same be counter-signed by their parent(s).

6. Item No. 6 of the Agenda:

Committees of the Staff Council were re-constituted/constituted in lieu of members proceeding on leave for various reasons. Moreover, the requests of members for replacement were considered and changes were made with the consent of members concerned. Also, the Principal informed the House that Committee for recommending T.A. (Registration) in Conferences/Seminars etc. would be formulating the guidelines and would be placed in the Staff Council.

7. Item No. 7 of the Agenda:

No matter was raised under Any Other Matter.

The Meeting ended with a vote of thanks to the Chair.

*Padmasai Arora*

Secretary, Staff Council  
(Dr. Padmasai Arora)

*[Signature]*  
PRINCIPAL .